

Bassingbourn Community Primary School
Brook Road, Bassingbourn, Royston SG8 5NP
Telephone: 01763 242 460
Website: www.bassingbourn.cambs.sch.uk
Email: office@bassingbourn.cambs.sch.uk

Headteacher: Amy Luu
Deputy Headteacher: Ama Okai

Dear Parents and Carers,

Welcome to Bassingbourn Primary School. We are delighted that you have chosen us for your child's education. At Bassingbourn Primary we understand how important your child's first year at school is and want your child to feel safe, cared for and happy. Our team in EYFS will genuinely care for your child in every way and we value creating strong partnerships with parents and carers because we understand it is one of the most important factors to enable your child to thrive.

As your child's place at Bassingbourn has now been confirmed for September, we would invite you to fill in the initial form by clicking on the following link:

[Initial Admission Form](#)

Please complete this by **Wednesday 20th May 2026** so we can begin to make contact with your child's preschool. Further admissions forms will be shared with you in due course.

We will be hosting a number of transition days for children and parents. These comprise of the following...

- Story time sessions (children visit for story and nursery rhymes in setting)
- Parent stay and play (parents bring in their child and play together in setting)
- Child stay and play (children only, come to play with their new friends and teachers)
- Move up afternoon (children only, come to meet their new teacher, class and play).

Please see transition dates for parents and children (these will be shared separately and will also be available on our school website). For the story time and stay and play sessions please come to the playground gate (metal gate to the right hand side of the school building), where our EYFS staff will welcome you into our setting.

Bassingbourn Community Primary School
Brook Road, Bassingbourn, Royston SG8 5NP
Telephone: 01763 242 460
Website: www.bassingbourn.cambs.sch.uk
Email: office@bassingbourn.cambs.sch.uk

Headteacher: Amy Luu
Deputy Headteacher: Ama Okai

On **Wednesday 24th June 2026**, we invite you to attend a new parents information evening. The evening will start at 4:30pm so parents have an opportunity explore the classrooms and available stalls, before starting the meeting promptly at 5:00pm, we aim to finish by 6:00pm. This will be an opportunity for you to meet our EYFS Staff and School Leaders. They will explain more about the day-to-day structure, what children will need for school and the curriculum we teach. It is also a chance to answer any of your questions. This evening is for parents only.

Early in September, we will be doing home visits for all children, these have a range of positive benefits for both parents and children as we all start this new journey together. On the evening of 24th June 2026, you will receive a pack with all the information you will need regarding these.

We look forward to meeting you soon and getting to know you. Parents have an important role to play in our Early Years Curriculum. We will be sharing lots of information over the coming weeks and at the Information Evening.

We realise your child starting full time education can be a daunting time for all parents. Our team aims to make your child's transition into school as seamless and positive as possible. We will be supporting you and your child every step of the way and if at any point you need additional support please contact our school office.

Yours faithfully,

Mrs Paradis
EYFS Phase Lead