Bassingbourn
Community Primary School

Intimate Care Plan	
Name of child	All EYFS children requiring support following a toileting accident.
Type of intimate care needed	Support with cleaning, changing and dressing following a toileting accident. Children will be encouraged to be as independent as possible, with adult support where necessary.
How often care will be given	As and when required
What training staff will be given	Staff will be familiar with the school's intimate care and safeguarding policies, hygiene procedures, infection control and the appropriate use of PPE.
Where care will take place	In designated EYFS children's toilets. Ensuring the child's privacy, dignity and safety are maintained at all times.
What resources and equipment will be used, and who will provide them	Disposable gloves, toilet tissue, wipes, spare clothes School will provide hygiene equipment Parents to provide spare clothes
How procedures will differ if taking place on a trip or outing	The same intimate care procedures will be followed wherever possible. Staff will identify suitable toilets or changing facilities, maintain the child's privacy and dignity and ensure appropriate hygiene supplies and spare clothing are available. School safeguarding procedures will be followed at al times.
How many members of staff will help	One member of staff will provide the intimate care, with another member of staff overseeing. In accordance with the school's policy and the child's individual needs.
Name of senior member of staff responsible for ensuring care is carried out according to the intimate care plan	EYFS Lead/Deputy headteacher/SENDCo- Jen Gregson Inclusion and operations manager- James Mikelson
Name of parent or carer	Not applicable to this general EYFS plan. Individual parent agreement to be recorded as needed.
Relationship to child	Not applicable- General EYFS Plan
Signature of parent or carer	Not applicable- General EYFS Plan

Intimate Care Plan	
Date	November 2026
Date of review (within 6 months of original date)	May 2027